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| **Proposal Request Form for ISO Management System Certification**  | C:\Users\KEISO\Documents\IA 8 Marketing\Logos and Marks\iAssessor Ltd logos\Large\logo_1_t_lg.png |

* The completed application form will allow us to provide an ISO certification proposal;
* If you are unsure about any of the questions contact iAssessor on 028 71 337700;
* Information provided via this form will be kept confidential;
* This form can be completed electronically and emailed to info@iassessor.org.

**1. Company Details**

|  |  |
| --- | --- |
| Name of Your Company: |  |
| Main Office Address, Postcode: |  |
| ContactName: |  | Contact Job Title: |  |
| Telephone Number: |  | Opening/closing times. Or shift times: |  |
| Email Address: |  | Date: |  |

**2. Tick or place an “X” indicating which Standard you are seeking certification for and if new or if transferring certification from another certification body:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | ISO 9001:2015 Quality Management Standard |  | New Management System |  | Transfer of certificate from other certification body |
|  | ISO 14001:2015 Environmental Management Standard |  | New Management System |  | Transfer of certificate from other certification body |
|  | ISO 45001: 2018 Occupational Health and Safety Standard |  | New Management System |  | Transfer of certificate from other certification body |

Safety Schemes in Procurement (SSIP) UK

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| --- | --- | --- | --- | --- | --- | --- | --- |
|  | SSIP Contractor |  | SSIP Principal Contractor |  | SSIP Designer |  | SSIP Principal Designer |

Safety Schemes in Procurement (SSIP) Republic of Ireland

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| --- | --- | --- | --- | --- | --- | --- | --- |
|  | SSIP IE Contractor |  | IE Project Supervisor for the Construction Stage (PSCS) |  | SSIP IE Designer |  | IE Project Supervisor for the Design Process (PSDP) |

**3. Details of Head office, additional locations and staff numbers**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Location | Location Address  | Number of staff in Management | Staff in Administration/ Support | Site Management Supervisor | Production: Machinery Operators | Production:Operators |
| Head office |  |  |  |  |  |  |
| Additional Sites if any  |  |  |  |  |  |  |

**4. Information for certification Scope.** What does your company do? Describe the products and/or services provided by your company:

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| --- |
| If construction can you describe two previous construction projects:  |

**5. Operations.** Describe the Operations or processes completed by your company:

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**6. How many temporary work sites on average does the company have?** Temporary sites are typically construction or sites where maintenance or installation work is carried out.

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**7. List the staff roles in your company.** Management staff roles, administration staff roles, production staff roles, technical/works site or support staff roles

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**8. Contractors or Sub-contractors**. Does your Company contractor/sub-contract any activities?

If yes describe what the contractor or Sub-contractors does:

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| --- |
| How many subcontracted or outsourced staff work for your Company?  |

**9. List Key Health and Safety Hazards and Risks associated with Company Processes**

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**Main hazardous materials used by the company:**

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|  |

**10. Legal.** Any legal obligations regarding Health and Safety laws. Note any legal licences, consents or permits held by your Company?

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| --- |
| Eg Occupational health and safety laws |

**Information about the Management System**

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| --- | --- |
| When would you wish to gain ISO certification by:  |  |

If you are using a consultant to create your ISO management system can you provide:

|  |  |
| --- | --- |
| Consultant name: |  |
| Consultancy name: |  |

Is Your Company certified to any other standards? If yes can you provide details of other certification/s in the box below:

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| --- |
|  |

Where did you hear about iAssessor?

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| --- |
|  |

Once we receive your completed Request for Certification Proposal Form we will create a proposal and send a copy along with supporting information.

Our contact details: Email: info@iassessor.org Tel: 028 71 337700 Address: 2 Foreglen Road, Killaloo, Claudy, BT47 3TP Northern Ireland UK. ***Re-Issued: 8th November 2022, Issue: 10***

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